

New Caney Elementary Parental Involvement Policy 2018-2019

MISSION STATEMENT

All staff members at New Caney Elementary believe that all students can learn and achieve mastery of basic grade level skills. We believe our school's purpose is to provide the opportunity for students to attain their maximum educational potential in a supportive, caring and safe environment. We believe that education is a cooperative effort among home, school and community.

To Fulfill our Mission... We are committed to a strong and comprehensive educational program and learning environment which enhances self-esteem, provides role models, optimizes each child's potential, develops a lifelong love of learning, builds personal responsibility, accentuates individual respect, and includes parental involvement.

Fundamental to our Mission... Is a commitment to the active involvement of a competent and caring staff, parent involvement, teamwork, shared leadership, the effective management of resources, and a safe and orderly learning environment. We pride ourselves on our dedication to our students, families, community, each other, our profession, and to continuous learning.

CORE VALUES...

HONOR - We value and honor individual diversity in our students and their families.

HONESTY and RESPECT - Honesty and open communication are the foundation for our professional relationships. We respect, support, and value each member of our school family.

RESPONSIBILITY - We are responsible for the success of students, support of each other, and support of our community.

OPTIMISM - We are committed to a positive attitude which enhances self-esteem for students, staff, and families. We utilize a pro-active approach which empowers the school community to achieve mutual goals.

COMMITMENT - We recognize that our obligations go beyond our professional responsibilities.

We view fellow staff members and students as part of our extended family.

NOTE: In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118 of the Elementary and Secondary Education Act (ESEA) (parental involvement policy).

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PART I. GENERAL EXPECTATIONS

New Caney Elementary School faculty and staff agree to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school

district).

- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring —

- A. that parents play an integral role in assisting their child's learning;*
- B. that parents are encouraged to be actively involved in their child's education at school;*
- C. that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- D. the carrying out of other activities, such as those described in section 1118 of the ESEA.*

**PART II. DESCRIPTION OF HOW NEW CANEY ELEMENTARY FACULTY AND STAFF
WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY
COMPONENTS**

1. New Caney Elementary will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:

- Parents will be invited to the annual TITLE I meeting in order to review and make changes, as needed, to the policy after discussion of the Campus Improvement Plan and other relevant data in order to best serve both the parents and students of the school.

2. New Caney Elementary will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- An annual meeting will be held to discuss the current status of the school after the annual campus needs assessment and parent survey results are reviewed. Any changes that are deemed required will be made in the campus needs assessment document, campus improvement plan, and overall planning for the next school year.

3. New Caney Elementary will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

- The annual meeting will be held in the evening as a parent meeting in conjunction with the Parent Involvement Program meeting in order to gain the greatest amount of parental attendance.
- All parents will be invited each year in the form of a paper copy parent notice of the meeting, an announcement on the school website, and in the form of a call out using the district callout system.

4. New Caney Elementary will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

- Information will be provided in a paper pamphlet format at the beginning of each school year, as a

link on the school website, and in verbal form during the annual meeting.

5. New Caney Elementary will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- Parent requests and suggestions will be taken in the form of the annual parent survey as well as when individual parents make their needs known to the faculty and staff individually or collectively in the form of personal meetings, emails, phone calls, or during a Parent Involvement Program meeting.

- All requests will be taken seriously and will be investigated fully in a timely manner in order to best serve the parents and students.

6. New Caney Elementary will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

- Parents will receive the Confidential Student Report provided by TEA for all state testing administrations along with the explanation guide provided by TEA in a timely manner once results are made known to the district.

7. New Caney Elementary will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by: -Parents will be notified in a written paper format in the event this situation occurs.

8. New Caney Elementary will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph –

- the state’s academic content standards, □ the state’s student academic achievement standards, □ the state and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child’s progress, and
- how to work with educators:

- A parent orientation meeting will be held at the beginning of the school year in order to orient parents with the TEKS that will be covered for the school year, curriculum to be covered, and Part A requirements.
- Parents are notified through the student handbook and using the campus monthly newsletter concerning state and local assessments.
- Parents will be given a progress report each 4 ½ weeks and a report card each 9 weeks in order to monitor their child's progress.
- Parents will receive a weekly Monday folder that incorporates information concerning behavior and homework results for the previous week and any other relevant information.
- Parents are encouraged to communicate via phone during conference periods, emails, notes, compact signing, conferences, and meet the teacher events.
- The school counselor will offer classes, as needed, for parents including parenting, etc.
- The parent involvement coordinator will be provided the opportunity to attend the annual Title I Parent Involvement Conference.

9. New Caney Elementary will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

- Parents will be provided with informational meetings concerning special programs such as dyslexia parent night, various communication apps, GT newsletter, community runs, Open House, Meet the Teacher Night, Watch Dogs, Tuesday Folders, Newsletters, Parenting Partners and Parenting Partner Newsletters, Family Fitness Nights, Academic Night, and showcases including Gifted and Talented and Dual Language in order to better equip parents to help their child and foster parental involvement.

10. New Caney Elementary will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- The Parental Involvement Coordinator will work to educate all staff in best practices and campus/district expectations concerning communication, parent involvement, the value of parents and their input as equal stakeholders, and participation in the Parent Involvement Program in order to build the best ties between home and school.

11. New Caney Elementary will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities are sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- All information is communicated in both English and Spanish in verbal and paper format as required by the current demographic makeup of the campus.
- All information will be communicated as quickly as possible and in the form of meetings when applicable and in the monthly newsletter, website, and handouts.

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PART IV. ADOPTION

This policy was adopted by the New Caney Elementary Site Base Committee in the fall of 2018 and will be in effect for the period of the 2018-19 school year. The school will distribute this policy to all parents of participating Title I, Part A children on the campus website and in paper form when requested.

Cindy Baker, Parent Involvement Coordinator

Gail London, Principal

Please see the Site Base Meeting Sign-in Sheet for signatures of approval.